

**LAZY LAKE
ATTACHMENT D
PLAT APPROVAL, PLAT NOTE AMENDMENT, OR
SUBDIVISION CHANGE APPLICATION CHECKLIST**

Application Type (Check applicable box)

- ☐ **Plat Approval** ☐ **Plat Note Amendment** ☐ **Subdivision Change**

COMPLETE ALL SECTIONS OF APPLICATION LEGIBLY.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

The following items must be submitted to be deemed a complete application (documentation may be provided with the development plan application requirements in Attachment A):

- ☐ **Complete Application** (including Development Plan Application Form)
- ☐ **Application Fee** \$1,300 Plan Review/Consultant Fees
- ☐ **Proof of Ownership** from the property owner. If the owner cannot be verified through the Broward County Tax Roll, a copy of either the recorded warranty deed, valid purchase contract, or a signed and notarized letter from the owner of record must be submitted with this application
- ☐ **Disclosure Affidavit** for all owners, representatives “agents”, and applicants for the project that will be speaking on behalf of the application
- ☐ **Agent Authorization Letter** authorizing the applicant/agent to act on all property owners’ behalf (if applicable)
- ☐ **Written Project Narrative** full description of the proposed action to be taken and ensures that subdivisions of land comply with applicable provisions of this Code
- ☐ **Public Hearing Sign Affidavit** acknowledging a Notice of Public Hearing is posted on the Property (if applicable)
- ☐ **Public Notification Affidavit** acknowledging Public Notices are sent out in a timely manner and informing Village property owners about an upcoming public hearing on the application (if applicable)
- ☐ **(3) 24”x36”, (2) 11”x17”, & (1) Electronic Copy of Current Boundary Survey** (NSPS/ ALTA or Boundary Survey dated within the last 24 months) signed and sealed by a Florida registered surveyor of the subject property
- ☐ **(3) 24”x36”, (2) 11”x17”, & (1) Electronic Copy** consistent with requirements set forth in Article IX Division 3 of the Broward County Land Development Code
- ☐ **1 USB Flash Drive** of required submittals listed above must be provided

DEMONSTRATION OF COMPLIANCE WITH PLAT/SUBDIVISION CRITERIA
(Attach additional page(s) if more space is needed).

Describe the current Plat or Subdivision:

Describe the proposed Plat or Plat Note Amendment or Subdivision Change:

Describe how the Proposal meets the requirements of the Code. (What are the minimum lot requirements, etc.):
